



UNIVERSITY GRANTS COMMISSION

Establishments Circular Letter No. 976

20, Ward Place
Colombo 07
12th March 2012

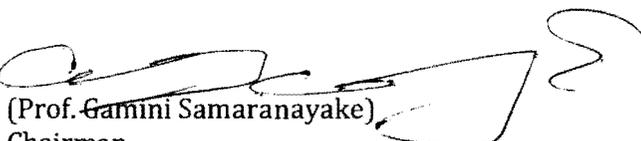
Vice Chancellors of Universities
Directors of Institutes
Rectors of Campuses

OBTAINING APPROVAL FOR APPOINTMENT OF EMPLOYEES IN TERMS OF SECTION 18:12:1 OF CHAPTER III OF THE ESTABLISHMENTS CODE OF THE UNIVERSITY GRANTS COMMISSION AND HIGHER EDUCATIONAL INSTITUTIONS

The Commission at its 831st meeting held on 04th August 2011 noted that Higher Educational Institutions seek approval of the University Grants Commission to consider the applications submitted by employees who have been served notice of vacation of post due to failure to report back for work violating bonds and agreements signed by them. As such, it was decided to allow the Higher Educational Institutions/Institute to consider the applications of such employees, if they have submitted the same in response to an open advertisement published by the University/HEI provided that they have settled all dues, if any, to the University/HEI.

However, Higher Educational Institutions should obtain approval of the Commission in terms of Section 18:12:1 of Chapter III of the Establishments Code of the UGC/HEIs for appointments of such employees, if selected, with an endorsement to the effect that they have settled all dues to the University/HEI.

Please take action accordingly.


(Prof. Gamini Samaranayake)
Chairman

Copies to:

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2. Chairman's Office/UGC
3. Vice Chairman/UGC
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8. Financial Controller/UGC
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12. Deputy Bursars/Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Chief Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEII
16. Secretaries of Trade Unions
17. Auditor-General

File No. UGC/HR/4/4/13/ENG